

Job Description

Job Title	Heating Surveyor
Department	Services
Location	Field-based throughout Scotland.
Reporting to	Contracts Manager/Supervisor
Key Relationships	Contracts Manager, Project Manager, Services Operations Manager, Operations Director, Admin Department, Customers, Clients, HR and Finance Departments.

The information given below is intended to provide an understanding and appreciation of the workload of the job and its role within Everwarm. The job description outlines the main purposes in general terms only and is not intended to be prescriptive.

You may be required to carry out other duties in order to commensurate with the post. This will not change the character or purpose of the post but will be necessary to maintain high standards of business practice.

This job description, through Business reasons, may be altered from time to time to meet the changing needs of the Company.

Role Overview and Main Responsibilities

We are looking for qualified Heating Surveyors to survey private and rented domestic properties for replacement boiler (gas & Oil) and full heating systems (gas, oil & ASHP).

The aspect of the job is generating full survey requirement to allow installation to proceed as per the contract requirement. This includes boiler locations, floor plans, pipe routes, calculating heat loss for properties and completing and submitting survey paperwork to our administration team in given timescales.

You will be required to liaise with clients, tenant and owners when working in their properties and are expected to conduct yourself in accordance with the Everwarm Code of Conduct.

Skills, Qualifications, and Experience:

- Gas Safe / Gas Engineering Qualifications – ACS qualifications and Gas Safe registered
- NICEIC in Hot Water Systems
- OFTEC registered or NICEIC Oil Qualification (desirable not essential)
- ASHP Experience (desirable not essential)
- Customer service / sales experience to develop the business and build strong relationships
- IT skills
- Flexibility around working hours

Personal Attributes

- Self-driven, results orientated with a positive outlook, clear focus on customer satisfaction
- Good planner and able to assess own performance.
- Reliable, tolerant, empathetic, team player.
- Sufficiently mobile and flexible to attend evening meets/forums.
- Well-presented and business like.
- Accurate, assertive and articulate, and attention to detail.
- Ability to challenge

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- Enthusiastic.
- Adaptable
- Analytical and logical.
- Self-reliant and organized
- Encouraging to others.
- Persuasive

Additional Requirements:

- Disclosure Check
- Full Clean Driving License

What We Offer

- Competitive Salary
- Company van and fuel card for business use
- Employer contributed pension scheme
- Employee Assistance Programme with 24 hours telephone and online access
- 29 days annual leave (Inc. statutory bank holidays and Christmas and New Year Closure!)
- Generous sick leave
- Sureserve Group Select Car Purchase Scheme
- Sureserve Group Academy programme that acknowledges the success of our trainees and apprentice
- Sureserve Group Legends scheme, with a reward for the ultimate legend!
- Employee engagement events to bring together colleagues and families e.g. Everwarm Family Fun Day, Summer BBQ, Christmas Night out!
- Access to Flexible Benefits Scheme (including buy holidays, discount to retailers, bike to work scheme, Healthshield care plan, and many more).
- Work for PLC Company with option to join share save scheme.