

Job Description

Job Title	Quantity Surveyor
Department	Commercial
Location	Bathgate/Turriff, travel as business needs require.
Reporting to	Senior Quantity Surveyor
Line Manager to	N/A
Key Relationships	Head of Commercial, Commercial Manager, Head of Construction, Senior Quantity Surveyor, Procurement Manager, Area Managers, Commercial Department, H&S, HR, Finance, Customers, Clients, Subcontractors.

The information given below is intended to provide an understanding and appreciation of the workload of the job and its role within Everwarm. The job description outlines the main purposes in general terms only and is not intended to be prescriptive.

You may be required to carry out other duties in order to commensurate with the post. This will not change the character or purpose of the post but will be necessary to maintain high standards of business practice.

This job description, through Business reasons, may be altered from time to time to meet the changing needs of the Company.

Overview of the Role

To assist the Senior QS and to understand how to optimize margin on a project whilst protecting from commercial risk.

Main Duties and Responsibilities:

- Input into the application and credit control process
- Input into income forecast and pricing of variations.
- Input into the change control system
- Understanding of project risk
- Input into the production of CVR's
- Understanding of the costing process
- Input into the management of subcontractors and the subcontract cycle
- Understanding of dispute resolution

Key Performance Indicators:

- Contribution to the timely production of CVR's
- Contribution to the timely production of accurate forecasting information
- Contribution to the change control system
- Contribution to the management of subcontractors
- Contribution to the timely achievement of forecast figures for turnover, profit, and cash.

Skills, Qualifications, & Experience

- Degree educated or equivalent.
- Working towards professional qualification
- Suitable PQE
- Knowledge of conditions of contract
- Team player

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- Effective communicator
- IT skills; Word, Excel, Outlook, finance packages.

Additional Requirements:

- Disclosure Check
- UK Driving Licence
- Flexible Approach

What We Offer

- Competitive Salary
- Employer contributed pension scheme
- Employee Assistance Programme with 24 hours telephone and online access
- 32 days annual leave (Inc. statutory bank holidays and Christmas and New Year Closure!)
- Generous sick leave
- Company Car Allowance at 10% of basic salary and mileage claims.
- Sureserve Group Academy programme that acknowledges the success of our trainees and apprentices
- Sureserve Group Legends scheme, with a reward for the ultimate legend!
- Employee engagement events to bring together colleagues and families e.g. Everwarm Family Fun Day, Summer BBQ, Christmas Night out!
- Work for PLC Company with option to join share save scheme.